

MASSACHUSETTS DEPT. OF REVENUE
PO BOX 7087
BOSTON, MA 02204 7087
Customer Service Bureau
Telephone: (617) 887-6367
www.mass.gov/dor

Notice Date: July 31, 2015

Taxpayer ID Number: XXX-XX-XXXX
Document Number: [REDACTED]
Proposed Assessment: \$6,000.00
Response Due Date: August 30, 2015
Tax Type: Individual Income

31.07/27/15

FAILURE TO FILE NOTICE

This is an official notice from the Massachusetts Dept. of Revenue.

[REDACTED]

You are receiving this notice because...

The Massachusetts Department of Revenue has determined that you have failed to file and that you owe taxes to the Commonwealth of Massachusetts for the period from 01/01/12 to 12/31/12. (See page 3 - "Proposed Assessment Detail").

Resolve and Pay your Notice online! Go to <https://wfb.dor.state.ma.us/webfile/wsi/> and follow the easy instructions!

If you agree with this notice...

You are instructed to file the required return within 30 days of the date of this notice, showing the correct tax due and to pay that amount. If our records indicate that the return you filed is incorrect or that the tax you report is insufficient, an assessment pursuant to the provisions of General Laws, chapter 62C, section 28 can be made.

Complete a tax return for the period listed and mail it with the Response Form at the bottom of Page 2. Blank returns are available from several sources (see Page 2 - "What Type of Assistance is Available"). If you are adjusting any of the income tax items please attach a statement explaining the change.

If you disagree with this notice...

If you believe that you have filed this return or that you were not required to file a return for this year, please contact the **Customer Service Bureau** at (617) 887-6367. If you prefer to respond in writing include the reasons you were not required to file or any pertinent documentation that would prove that you filed. If a payment was made with your return include a copy of your canceled check (front and back). Mail this and all documentation with the Response Form at the bottom of Page 2.

If you are unable to show that this return is not required to be filed and, if you thereafter refuse to file this return, the Commissioner will make an assessment pursuant to the provisions of General Laws, chapter 62C section 28. These provisions allow the Commissioner to determine the tax due and assess the same at not more than double the amount so determined.

If you fail to file these returns as requested...

You will be assessed the amounts shown in the proposed assessment on page three. You may prevent the accrual of additional interest and penalty by simply paying in full, the amount of the proposed assessment. Mail your check or money order along with the Payment Coupon below.



If you do not respond by **August 30, 2015**, you will receive a bill that reflects the tax that you owe, plus interest and any applicable penalties. Interest and penalties will continue to accrue until you pay the full amount due (see "Understanding the Failure to File Notice" for more information).

CUT HERE AND RETURN THE COUPON BELOW IN THE ENVELOPE PROVIDED

Page 1 of 4

Please check the appropriate boxes.

Submit payment.

I am paying the following amount:

Write your Taxpayer ID # on your check or money order
\$ [REDACTED]

Make check or money order payable to:

Commonwealth of Massachusetts



Taxpayer ID Number: [REDACTED]
Document Number: [REDACTED]
Proposed Assessment: \$6,000.00
Response Due Date: August 30, 2015
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Payment Coupon

Address or phone number change.
See reverse side.

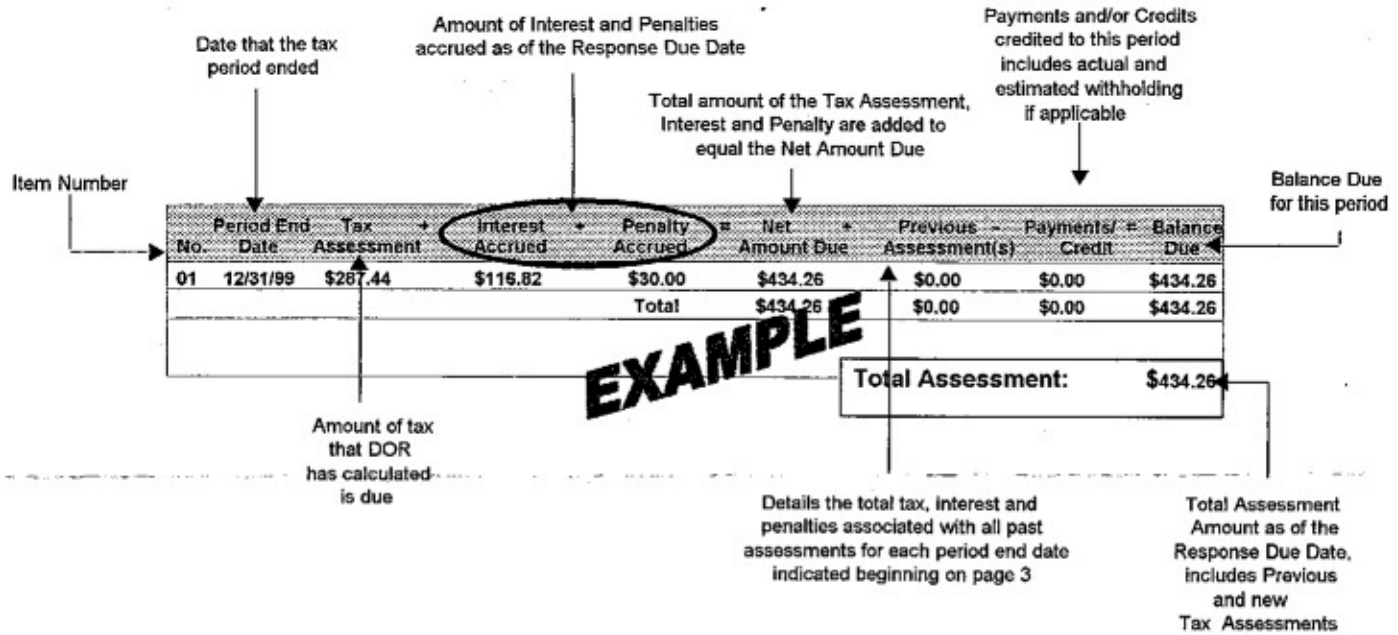
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Massachusetts Department of Revenue
P.O. Box 7072
Boston, MA 02204

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Guide to Understanding the Proposed Assessment Detail

The diagram shown below will help you to understand your proposed assessment information (See page 3 - "Proposed Assessment Detail" for your personal assessment information.) Note, the numbers used are for example purposes only.



What Type of Assistance is Available?

Massachusetts Department of Revenue website: www.mass.gov/dor

Our Website offers a variety of information including "Your Taxpayer Bill of Rights", rulings and regulations, Power of Attorney Form (M-2848), as well as many other tax forms and publications.



Interactive Voice Response (IVR) 617-887-MDOR (6367) or toll-free within Massachusetts at 1-800-392-6089

Call 24 hours a day to access our automated IVR system to order forms.

Call the Department of Revenue (DOR)

Contact the representative or Bureau listed on the front page of this notice if you have questions or need assistance.

CUT HERE AND RETURN THE FORM BELOW IN THE ENVELOPE PROVIDED Page 2 of 4

Please mail this Response Form with all written correspondence.

Address or phone number change.
Please complete only if your address or phone has changed.



Street _____ Apt No. _____
 City _____ State _____ Zip _____
 Home Phone () _____ Work Phone () _____

Notice Date: July 31, 2015
 Taxpayer ID Number: _____
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 Proposed Assessment: \$6,000.00
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Response

MAIL TO
 MASSACHUSETTS DEPARTMENT OF REVENUE
 PO BOX 7087
 BOSTON, MA 02204 7087

(1)



COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE
 Customer Service Bureau
 Telephone: (617) 887-6367

Notice Date: July 31, 2015

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Taxpayer Name: [REDACTED]

Proposed Assessment Detail for Audit Period 01/01/12 to 12/31/12.

For help understanding this section, see page 2 - "Guide to Understanding the Proposed Assessment Detail".

No.	Period End Date	Tax** + Assessment	Interest + Accrued	Penalty + Accrued	= Net Amount Due	+ Previous Assessment(s)	- Payments/ Credits	= Balance Due
1	12/31/12	\$6,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$6,000.00
2				TOTAL:	\$6,000.00	\$0.00	\$0.00	

TOTAL AMOUNT DUE: \$6,000.00

Description	Income	Deductions/ Exemptions	Difference Taxable Amount	x	Tax Rate
SCHEDULE C AND F	\$7,000	\$0	\$7,000		5.250%
EXEMPTIONS	\$0	\$4,400	\$4,400CR		5.250%

**Tax Assessment = The sum of "Differences" x "Tax Rate. (See the Tax Assessment column in the Assessment Detail section above)

Comments:

Assessment per M.G.L Chapter 62C, Section 26(d) failure to file.
 All known credits and deductions have been applied before calculating your tax due.
 Any information from the IRS is received and used pursuant to an exchange agreement between the IRS and the Commonwealth of Mass authorized under title 26, United States code section 6103 (d).

Sources:

1099-MISC [REDACTED] \$70,000

Understanding the Failure to File Notice (FFN)

What is the Failure to File Notice (FFN)?

The Failure to File Notice is not a bill. It is a notification that you have failed to file and that the DOR intends to assess tax liabilities that it determines are owed to the Commonwealth of Massachusetts. It is also an opportunity to resolve matters before a bill is issued.

What if a payment was not credited?

If you believe that you previously made a payment for the amount shown on this Failure to File Notice, contact the representative or Bureau listed on the front page of this notice.

What happens if I do not respond to this notice?

At the end of 30 days, you will be sent a bill called a Notice of Assessment (NOA) indicating the amount due. Interest and penalties will continue to accrue until the balance is paid in full. If the section 28 penalty has been assessed, at this point it becomes part of the tax assessment, and any future penalty and interest amounts are assessed on this double amount.

How do I stop interest and penalties from continuing to accrue?

If you agree with the amount assessed, pay the amount indicated within the 30-day period given. If you are disputing the amount assessed, you may want to pay since interest and, in some cases, penalties will continue to accrue on any unpaid amount for which you are ultimately held responsible.

If you pay the full amount indicated on the FFN within the given 30-day period, you will receive a Notice of Assessment (NOA), with a "zero-balance", which serves as your receipt of full payment.

If you make a partial payment or do not pay the amount owed, you will receive a Notice of Assessment. The NOA will indicate the balance due, including interest and penalties. Please note that interest and penalty charges will continue to accrue until the amount owed is paid in full.

What if I cannot afford to pay the balance due?

You may make a partial payment with this notice. When you receive the NOA, there will be instructions on how to request a payment agreement with DOR.

What are the most common penalties?

Under Massachusetts law, penalties are automatically imposed on late returns and late payments and when taxpayers have failed to meet other filing requirements. The four most common penalties are:

Late Return - A late return will generate a late file penalty of 1% per month on the unpaid tax. The total penalty charge cannot exceed 25% of the unpaid tax. It is calculated from the due date of the return to the date the return is filed.

Late Payment - An unpaid balance will generate a 1% penalty per month on the unpaid tax. The total penalty charge cannot exceed 25% of the unpaid tax.

Underpayment of Estimated Tax - Income and corporate taxpayers who fail to pay the required amount of tax by the proper due date through estimated and/or withholding payments may be subject to this addition to tax. Individuals whose liabilities exceed \$200 are required to make estimated payments equal to 80% of their current year's tax liabilities or 100% of their prior year's tax liabilities. Corporations whose liabilities exceed \$1000 for any taxable year are required to make estimated tax payments equal to 90% of the current year's tax or 100% of the prior year's tax.

Failure to File; G.L. Ch.62C Sec. 28 - If you failed to file a required return, DOR may determine the tax due according to the best information available. A penalty may be assessed at not more than double the amount so determined, and becomes part of the proposed tax due. If the Section 28 penalty has been proposed in this assessment, it is reflected on page three as part of the "Tax Assessment" column.

How is interest accrued?

Effective July 1, 2003, the interest rate on overpayments is the Federal short-term rate plus two percentage points, simple interest. The rate for underpayments is the Federal short-term rate plus four percentage points, compounded daily. Interest will accrue on unpaid interest and penalties as well as on unpaid tax. It is calculated on:

- 1) unpaid failure-to-file penalties and underpayment of estimated tax penalties starting on the due date through the date of full payment; and
- 2) unpaid failure-to-pay penalties starting on the 31st day after the date of the NOA and continuing to the date of full payment.

Additional information on interest and penalties

To obtain additional information on interest and penalty charges, contact the Customer Service Bureau (CSB) at 617-887-MDOR (6367) or toll-free in Massachusetts at 1-800-392-6089. You may also obtain rate information on our website at www.mass.gov/dor - Forms and Publications - Taxpayer Advisory Bulletin.



Taxpayer Bill of Rights

DOR must be objective, impartial, professional and ethical in its administration of the tax laws; any information that you as a taxpayer provide to the Department will be handled with the utmost confidentiality and professionalism.

DOR must maintain a Problem Resolution Office and an Office of Internal Affairs to safeguard taxpayers' rights.

DOR may not establish or enforce individual collection goals or collection quotas for its employees.

If you are unable to satisfy a tax liability in full, the Commissioner of Revenue may enter into a payment agreement if the Commissioner determines it will facilitate collection of the tax.

You may obtain representation at any point in your dealings with the Department.

You will not be subject to statutory penalties if you make a mistake because you relied on erroneous written advice from DOR representatives acting in their official capacities.

You can find more comprehensive details on your rights as a taxpayer in "A Guide to the Department of Revenue: Your Taxpayer Bill of Rights". To obtain a copy, visit our website at www.mass.gov/dor or call 617-887-MDOR (6367) or toll-free in Massachusetts at 1-800-392-6089.